



CORONAVIRUS

(COVID-19)



Due to the growing number of cases of COVID-19 in the US, CAHIIM will be making adjustments to the schedule of activities and operations in order to protect the safety of volunteers, staff, educators, and students. These adjustments will be made to site visits and meetings until further notice. We are encouraging our employees to work remotely, as well as limiting the travel of our site visit teams. Traditional meetings may be replaced by virtual meetings to limit risk to staff, volunteers, and participants.

The best way to prevent the spread of coronavirus is containment, as there is no treatment or vaccination available. At CAHIIM, we aim to prevent the spread and contraction of the disease by the public, our employees, and our volunteers. By pushing back scheduled meetings and site visits, we can decrease the possibility of encountering someone carrying the disease or spreading it while travelling. CAHIIM will continue managing the risk of these activities until we are notified that risk is low and it is safe to resume normal business procedures. Assuming that this outbreak will continue to be a concern for weeks or months to come, we are trying to determine the best ways to operate and continue assisting our programs safely and effectively.

The chart below indicates all changes to the schedule as of now. Updates will be released when decisions are finalized. Please continue to monitor our website. If you are scheduled for an upcoming site visit, a CAHIIM staff member will be contacting you soon to discuss available options. We will continue to monitor statements from the Center for Disease Control and World Health Organization regarding the coronavirus outbreak. We would like to apologize for any inconveniences this may cause. Be sure to check your airline's COVID-19 cancellation policies for any flights already booked.

Event/Activity	Status	Effective Date	Remarks
Accreditation Site Visits: Initial Program Evaluation	All site visits for initial accreditation have been suspended until further notice.	March 1, 2020	A member of the CAHIIM Quality Review Team will be working individually with colleges and universities on future scheduling of face-to-face visits. Projected communication April 2020.
Accreditation Site Visits: Continuing Program Evaluation	All face-to-face site visits for continuing accreditation have been suspended.	March 1, 2020	Face-to-face site visits for continuing accreditation have been replaced with virtual site visits. A member of the CAHIIM

			Quality Review Team will be working with colleges and universities individually to provide education and schedule virtual site visits. Projected communication April 2020.
CAHIIM Accreditation Process Conference, April 27-28, 2020	On site conferences have been suspended until further notice.	March 13, 2020	All conferences held virtually. Detailed communication is forthcoming and will be provided to all speakers, educational programs, and registered attendees.
CAHIIM Board, Committee, and Council Meetings	On site meetings have been suspended until further notice.	March 10, 2020	All meetings will be held virtually on or near the scheduled travel or meeting date, unless otherwise noted. Detailed communication will be forthcoming and will be directed to Board, Committee, and Council members.

Thank you for supporting CAHIIM in our efforts to serve the industry and community while protecting our volunteers, staff, educators, and students. We will continue to provide updates and address issues that are arising daily on university and college campuses. We understand that many of our academic programs are faced with challenges related to professional practice experiences and the ongoing education of their students. We are working diligently to provide information to academic leadership to assist in planning and communication. As your accreditor we understand the urgency and need for information and clarification. We are committed to assist our academic programs in maintaining high quality standards and academic rigor. The CAHIIM Townhall scheduled for March 27, 2020 at 1 PM CDT will focus on guidance related to the challenges faced by our educators and academic institutions in their ongoing response to COVID-19.

Sincerely,

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