



Commission on Accreditation
for Health Informatics and Information
Management Education

2025

**ACCREDITATION
PROCESS
TRAINING
AGENDA**

SPEAKERS

Angela Kennedy, EdD, MBA, RHIA
Chief Executive Officer, CAHIIM

Reem Barakzai
Manager, Strategy and Operational Alignment, CAHIIM

Benjamin Doughty
Quality Analyst, CAHIIM

Jayne Kosik, CPA
Senior Director of Business Operations, CAHIIM

George J. Payan
Accreditation Operations Manager, CAHIIM

Amanda Stefan, MHI, RHIA
Quality Analyst, CAHIIM

Linde Tesch, MS, RHIA, CAE
Senior Education Quality Officer, CAHIIM

Leanne Worsfold, MEd, RN
Senior Director of Education, Quality Management and Assessment, CAHIIM

Training Overview

The process training will be available in a virtual format on **Monday, January 13, 2025**, and will remain available for viewing through to the end of the year. During their review of the materials, attendees may submit their questions to CAHIIM staff and these will be answered during the live Q&A sessions on **Monday, March 17, 2025**. Time permitting, additional questions may also be taken up during this live session.

To submit a question, click [here](#).

Program Review Process and Stages

George J. Payan

The accreditation process will be explained for each stage for Initial and Continuing Accreditation applicants. CAHIIM policies, procedures and the accreditation timeline will be discussed. A review of substantive changes will be presented that occur before and after the accreditation process along with the impact of these changes on the program review process, maintenance of accreditation and accreditation status.

Annual Program Assessment Report (APAR)

Linde Tesch, MS, RHIA, CAE

The presentation will describe the Annual Program Assessment Report (APAR), what it is, why it is important and provide some guidelines about how to prepare for APAR reporting.

Preparing for Your Site Visit

Amanda Stefan, MHI, RHIA

This session is about preparing for your site visit. Participants will learn the best practices on organizing site visit materials and what to expect from a virtual site visit.

Accreditation Fees

Jayne Kosik, CPA

The presentation will include a review of the current fee structure, invoicing, and payment options.

Introduction to the CAHIIM Accreditation System (CAS)

Benjamin Doughty

In this presentation, Ben Doughty introduces programs to the CAHIIM Accreditation System (CAS), an online tool used by programs to demonstrate compliance with accreditation Standards and by reviewers to provide feedback. The session provides a brief overview of the comprehensive review process and a step-by-step walkthrough on how to use the system to complete a self-assessment.

CAHIIM Certificate Accreditation

Benjamin Doughty

This presentation will provide an overview of CAHIIM's certificate accreditation. Viewers will learn about the differences between certificate and degree program accreditation, the certificate accreditation process, certificates that CAHIIM accredits, and fees associated with certificate accreditation.

Digital Health Professional and Leader Certificate - Standards Overview

Benjamin Doughty

This presentation provides a short overview of the materials required to seek accreditation for a Digital Health Professional (DHP) or Digital Health Leader (DHL) Certificate, using the CAHIIM Accreditation System (CAS).

Health Science Accreditation Standards and Curriculum Competencies Overview

Reem Barakzai

This presentation will cover the newly developed Health Science Accreditation Standards, along with an overview of the curriculum competencies and performance indicators for baccalaureate-level programs in health sciences. It will briefly cover the templates created to ease programs in completing their self-assessment.

Cancer Registry Accreditation Standards and Curriculum Overview

Reem Barakzai

This presentation will offer an overview of the newly developed cancer registry Accreditation Standards and Curriculum competencies. In addition, attendees will receive a brief overview of the accreditation process.

Diversity, Equity, and Inclusion (DEI) & Universal Design for Learning

Leanne Worsfold

This session will review the Accreditation Standards that focus on diversity, equity, and inclusion and present examples of evidence demonstrating that the program has met the DEI-related Standards specific to recruitment and admission practices, curriculum, and faculty and preceptor training.

During this session, we will also provide an overview of University Design for Learning, a framework for improving and optimizing teaching and learning for all people which supports an inclusive and transformational education ecosystem.

HEALTH INFORMATICS (HI)

Interpreting the Master of Health Informatics Standards

Linde Tesch, MS, RHIA, CAE

This presentation discusses the Master of Health Informatics Standards. The presentation will explain what each Standard means, how to answer Standard focus questions, and what supporting documentation is needed to successfully complete each Standard.

Interpreting the Bachelor of Health Informatics Standards

Linde Tesch, MS, RHIA, CAE

The presentation will discuss the Bachelor of Health Informatics Standards. The audience will learn what each Standard means, how to answer Standard focus questions, and what supporting documentation is needed to successfully complete each Standard.

Health Informatics Accreditation Council Update

Velma Payne, PhD, MBA, MS

This presentation will describe the projects and goals that the Health Informatics Accreditation Council (HIAC) has been working on and what they want to accomplish in 2025.

HEALTH INFORMATION MANAGEMENT (HIM)

2026 Health Information Management (HIM) Undergraduate and Graduate FEM Standards Presentation

Amanda Stefan, MHI, RHIA

Viewers will receive an overview of the undergraduate and graduate FEM health information management Standards. This presentation discusses the Standards in detail and will go over the commonly asked questions.

Writing Program Goals

Amanda Stefan, MHI, RHIA

In this session, you will learn best practices in writing program goals by using the Program Evaluation Plan (PEP).

Health Information Management Accreditation Council Update

Amanda Stefan, MHI, RHIA

This presentation will describe the projects and goals that the Health Information Management Accreditation Council (HIMAC) has been working on and what they want to accomplish in 2024.

Benefits of Becoming a Demonstration Program

Amanda Stefan, MHI, RHIA

Leanne Worsfold,

This presentation will discuss the benefits of applying to be a CAHIIM Demonstration Program in the Future Education Model. This presentation will help you create a proposal to take to your college administration to present the need to make the shift to competency-based education and benefit of being selected as a demonstration program

Testimonials



"Attending the CAHIM Accreditation Process training was an invaluable experience preparing for a reaccreditation visit. The virtual training was well thought out, thorough, and easy to start and stop. The live wrap up session provided an excellent debrief and time for inquiries for additional clarification. I highly recommend attending CAHIM's accreditation training."

**SANDRA BRIGHTWELL, RHIA, FAHIMA
CENTRAL ARIZONA COLLEGE**

"Excellent investment Highly Recommended to other Program Directors."

**IRBY HUNTER, MD, RHIA, MHA, CPC
COMMUNITY COLLEGE OF BALTIMORE COUNTY**

"I liked having had the opportunity to view the videos and then have the live session for Q&A. The session was extremely helpful and the CAHIM presenters very responsive."

ANONYMOUS ATTENDEE SUBMISSION

2025 CAHIIM SUMMIT ON HIGHER EDUCATION

SAVE THE DATE:

September 16 - 18, 2025

ATTENDEE TESTIMONIALS

"I ALWAYS learn new information, techniques, software applications, etc. during the CAHIIM Summits. Attending the annual CAHIIM Summits should be required for all CAHIIM Accredited program faculty and program directors."

Sonya Braddy, MHSA, RHIA, CCS
Program Director/Professor
Dallas College

"What a wonderful platform! Very informative with a wide variety of subject matter."

Teresa McGaharan
Owens Community College
Professor, Full Time Instructor for HIT Program and Coding Certificate

CALL FOR ABSTRACT

SAVE THE DATE:

November 5 - February 28, 2025

SAVE THE
DATE